

Inspired Minds Holiday Bazaar

November 17th - December 23rd

Dear Artist,

You're invited to submit your handmade art and crafts to the 2023 Inspired Minds Holiday Bazaar for an opportunity to have a vendor booth throughout the holiday season!

We're transforming the Inspired Mind Gallery into floor-to-ceiling holiday shopping, and we're hand-selecting a very limited number of artists and artisans whose work has the one-of-a-kind, unique quality and superior craftsmanship that fits our clientele.

Please read through the following information, and let us know if you'd like to pursue this opportunity to sell your artwork and products at the Inspired Minds Holiday Bazaar.

Sincerely,

Jessica Mason
jessica@inspiredminds.art

Sinéad Whiteside
sinead@inspiredminds.art

Susan Guerra
susan@inspiredminds.art

Inspired Minds Holiday Bazaar

November 17 - December 23, 2021

Important Dates:

- **Nov. 13th-16th (10am-6:30pm):** Booth load in & set-up
- **Nov. 17th:** Downtown Buda Sip n' Stroll/Holiday Bazaar Opens to the public
- **December 23rd:** Holiday Bazaar Closing Day
- **Dec 23 (5pm-6pm), Jan 4 & 5 (12pm-6pm):** Booth tear-down and load-out

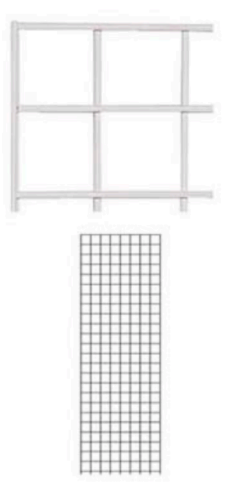
Product Image Submission: DUE SUNDAY OCT. 23rd

- We have very limited space at the Inspired Minds Holiday Bazaar, so we're very selective about which products will be sold. You must submit images of examples of the types of arts, crafts, and products that you intend to sell at your booth. The images do not have to be inclusive but must reflect your style, quality, and array of products.
- You must also include plans for display of products such as tables, shelves or other means. Please note the dimensions of booth space below. **ALL BOOTHS MUST CONFORM TO THE SPECIFIC STATED DIMENSIONS.**
- Submit your information via our Google form [HERE](#).
- If you have trouble uploading files or submitting the form, please contact:
 - Jessica Mason, 512-354-6001, jessica@inspiredminds.art
- Incomplete or late submissions will not be considered for acceptance.
- If you are selected, **you will be notified within a week of submission or no later than Oct. 30th.**

Vendor Booth Information:

- **PROHIBITED PRODUCTS:**
 - Food
 - Firearms
 - Explosives
 - Multi-level marketing products
 - Cruel imagery/messages

- BOOTH DIMENSIONS:
 - 3ft width
 - 2ft depth
 - 7ft height
- You MUST provide your own display furniture, table, shelving, “S” hooks, etc.
- A 2’x6’ wire wall grid for mounting shelving, hanging art, etc. will be provided UPON REQUEST



Vendor Fees and Commissions:

- Inspired Minds Art Center takes a 40% commission on products sold
- Inspired Minds Art Center will collect and remit sales tax for all items sold
- \$75 one-time non-refundable booth fee guarantees:
 - 3x2x7ft booth space
 - 5 weeks of booth rental (Nov. 17 - Dec. 23, 2022)
 - Secure booth space in a locked gallery with camera surveillance
 - “Set-up and go” model: Inspired Minds Art Center handles all sales
 - Paychecks for items sold are mailed out at the end of the month

All vendors MUST:

- Provide your own display furniture, shelving, and display items
- Submit inventory and retail prices (to include the 40% commission) in spreadsheet form to Susan Guerra - susan@inspiredminds.art
- Monitor inventory and restock as necessary. Inspired Minds will not keep back stock or restock booths. It is recommended that artists check inventory on a weekly basis, and submit inventory listing to Susan Guerra when updating stock.

- Complete and sign digital:
 - Gallery Consignment Agreement
 - Art and Exhibit Release of Liability

Contacts:

Jessica Mason

Gallery Manager

512-354-6001

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Sinéad Whiteside

Director of Arts & Communications

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Susan Guerra

Director of Operations & Finance

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